

Istinye University Faculty of Medicine

Pre-Graduation Medical Education Program

Organizational Structure

Working Principles and Job Descriptions (ISU-FM-PGMEP-OC)

(Faculty Board Decision Date: 24.07.2023. No: 2022/2023-06)

5.2. Faculty Executive Board (FEB): Responsible for making administrative decisions to ensure the development and implementation of FM-PGMEP in accordance with the strategic decisions of the Faculty Board (FB). Duties and responsibilities are defined in accordance with the Law No. 2547 on Higher Education and the Regulation on Academic Organization in Universities.

Duties and Responsibilities:

- To assist the Dean in the implementation of essential matters specified in the decisions of the Faculty Board,
- To ensure the implementation of academic plans and programs as well as the academic calendar,
- To draft proposals for the investment schemes, programs and budget of the Faculty,
- To decide on all matters brought up by the Dean concerning faculty administration,
- To decide on questions regarding the admission of students, equivalency of courses, dismissal and other matters related to education and examinations,
- To perform other duties assigned by this law.