

Istinye University Faculty of Medicine

Pre-Graduation Medical Education Program

Organizational Structure

Working Principles and Job Descriptions (ISU-FM-PGMEP-OC)

(Faculty Board Decision Date: 24.07.2023. No: 2022/2023-06)

5.21. Elective Course Board: Appointed by the Dean for a period of 2 years, the Elective Course Board is responsible for the planning and implementation of elective courses.

Duties and Responsibilities:

- Evaluate requests for the opening of elective courses, both within the faculty and from other educational units within Istinye University and external universities. Prepare a report assessing whether the received requests comply with the rules for opening elective courses, and submit it to the Program Evaluation Board.
- Collect elective course schedules and course information packages prepared by elective course instructors by the beginning of May in the academic year preceding.